



northumberland players

Youth Programs Registration Cancellation Policy: Summer Theatre Camp

The organization of summer camps represents a financial risk for the Northumberland Players in view of the undertaking of hiring staff and purchasing supplies to match the number of registrants. The withdrawal of campers can be disruptive to the overall operation of the individual program. Therefore, the following policy for registration and the cancellation of a registration will apply:

- A non-refundable registration fee deposit is required. If a deposit is not received at registration, the camper is not guaranteed a spot.
The following deposits (deemed an administrative fee) are required:
 - Budding Actors: \$25
 - All other Camp Sessions: \$75
- Full camp fees must be paid at least two (2) weeks prior to the start of the camp session for which the child is registered. A camper from the waiting list may replace your child beyond the above due date. The administrative fee will not be refunded.
- The financial obligations of camp are fixed for the season and withdrawal of the camper does not lessen operating expenses; therefore, no refund or credit will be given for cancellation or withdrawals two(2) weeks prior to the start of the camp session for which the child is registered. Prior to that date, a written request for cancellation must be submitted to the Northumberland Players. The refund less the administrative fee will be processed at the end of August.
- Prorated refunds are not available for missed days.
- If a child must miss the camp session due to medical circumstances, a refund may be considered if Northumberland Players is provided with written notice and a doctor's note. The camp fees may be prorated, less the administrative fee.